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IN CASE OF REPLY, THE NUMBER AND DATE OF THIS LETTER SHOULD BE QUOTED

**FIN/GU/06**

OUR REF NO: .....

YOUR REF NO: .....



**EMBASSY OF THE REPUBLIC OF GHANA**  
AKERSGATA 1, 0158  
OSLO, NORWAY

[www.ghanaembassy-norway.com](http://www.ghanaembassy-norway.com)

**MARCH, 2022**

### **CONSULAR VISIT TO FINLAND**

The General Public in Finland is informed that, the Consular Section of the Embassy of the Republic of Ghana in Oslo will embark on a three-day visit to Finland from **Thursday, 7<sup>th</sup> April, 2022 to Saturday, 9<sup>th</sup> April, 2022** to capture biometric details of Ghanaians who have applied for biometric passports.

2. Accordingly, with the exception of applicants who have already applied and paid their application fees, others who are interested in obtaining the biometric passports are entreated to apply online and make full payment before the arrival of the Embassy Staff. **The deadline for receiving of applications is Thursday, 31<sup>st</sup> March, 2022.** Receipts showing proof of payment would be issued to the applicants during the capturing process.

3. Individuals wishing to apply for passports are required to do so using the following steps:

- a. Visit the Embassy's new website at [www.ghanaembassy-norway.com](http://www.ghanaembassy-norway.com)
- b. Click on "**Online Services**";
- c. Click on "**Consular Services**";
- d. Click on "**Apply Now**" under Passport Application to begin the process;
- e. Applicants are encouraged to carefully read the following steps under "**Online Passport Application**" before completing the application form:
  - Passport Steps
  - Requirements
  - Application fees
  - Mode of payment
- f. Click on "**Continue**" to start filling the online application form. Please ensure that all information provided are accurate;
- g. On the same website, book an appointment date under the "**Appointment Tab**"; and click on any available date;
- h. Make payment via bank transfer for the relevant passport service fee (32-paged or 48-paged);

- i. After completing the application form you are required to print-out a copy with all details checked, duly signed and dated; and
  - j. Bring along all relevant original documents including passport or birth certificate, proof of stated profession and residence permit.
4. Applicants are entreated to forward their proof of payment to the Embassy via its email address [info@ghanaembassyoslo.no](mailto:info@ghanaembassyoslo.no) or [consular@ghanaembassyoslo.no](mailto:consular@ghanaembassyoslo.no) by **Thursday, 31<sup>st</sup> March, 2022.**
5. The venue where the exercise would be carried out would be announced in due course.
6. Thank you.

**EMBASSY OF THE REP. OF GHANA  
OSLO, NORWAY**